

Appointments/Repeat Prescriptions/Access to Medical Records
THIS SERVICE IS NOT AVAILABLE TO PATIENTS AGED UNDER 16
PROOF OF ADDRESS (NOT MORE THAN 3 MONTHS OLD) AND PHOTOGRAPHIC PROOF OF ID MUST BE
SUMMITTED WITH THE APPLICATION FORM

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|---|----------------|
| Surname: | Date of Birth: |
| First Name: | |
| Address (including postcode): | |
| <u>EACH APPLICANT MUST HAVE THEIR OWN UNIQUE EMAIL ADDRESS</u> | |
| Email Address: | |
| Home Telephone Number: | Mobile Number: |

I wish to have access to the following online services (please tick all that apply):

| | Tick |
|---|------|
| 1. Booking appointments | |
| 2. Requesting repeat prescriptions | |
| 3. Accessing my medical record - FORM MUST BE SUBMITTED BY APPLICANT IN PERSON | |
| 4. I wish to access my detailed coded records | |

I wish to access online services and understand and agree with each statement

ALL BOXES MUST BE TICKED

| | Tick |
|---|------|
| 1. I have read and understood the information leaflet provided by the Practice | |
| 2. I will be responsible for the security of the information that I see or download | |
| 3. If I choose to share my information with anyone else, this is at my own risk | |
| 4. I will contact the Practice as soon as possible if I suspect that my account has been accessed by someone without my agreement | |
| 5. If I see information in my record that is not about me or is inaccurate, I will contact the Practice as soon as possible. | |

ACCESS TO ONLINE SUMMARY WILL NOT BE GIVEN UNTIL THE PATIENT'S USUAL GP HAS GIVEN HIS/HER
AUTHORISATION

NEW PATIENTS WILL NOT BE GIVEN ACCESS TO THEIR ONLINE SUMMARY UNTIL THEIR PREVIOUS MANUAL
MEDICAL RECORDS HAVE BEEN RECEIVED AND SUMMARISED

| | |
|----------------------|-------|
| Patient's Signature: | Date: |
|----------------------|-------|

ONCE YOUR APPLICATION HAS BEEN PROCESSED YOU MAY RECEIVE YOUR REGISTRATION DETAILS VIA EMAIL, BUT WE ADVISE TO COLLECT A COPY FROM THE PRACTICE

For Practice use only

| | |
|---|--|
| Patient NHS Number: | Vision ID: |
| Identity verified by (name): | Details of proofs submitted: Photo ID: Proof of Address: |
| Date Read Code 91B.00 added to patient's medical record: | |
| Date Read Code 93440 added to patient's medical record: | |
| Access to DCR authorised by GP: | Date: |
| Date account created: | |
| Level of record access enabled: Prospective <input type="checkbox"/> Retrospective <input type="checkbox"/> All <input type="checkbox"/> Limited Parts <input type="checkbox"/> Contractual Minimum <input type="checkbox"/> | Notes: |

ONCE YOUR APPLICATION FOR VISION ONLINE SERVICES HAS BEEN PROCESSED
YOU WILL RECEIVE YOUR REGISTRATION DETAILS VIA EMAIL